



**CONWAY POLICE DEPARTMENT
POST OFFICE BOX 538, CENTER CONWAY, NH 03813
TELEPHONE: (603) 356-5715
FAX: (603) 356-8837**

**HIRING POLICIES AND PROCEDURES
21 or over - High School or G.E.D.**

I. Full Time Patrol and Special Officers:

A. An application shall be completed and submitted to the Chief of Police or his designee. A review of the application will be done and the applicant will be interviewed by the Chief of Police or his designee.

B. The applicant will be advised of the following:

- 1. Hiring process and procedures**
- 2. Salary and benefits**
- 3. Training Agreement**
- 4. Random drug testing policy**
- 5. Annual physical agility testing**
- 6. Written test will be given, upon a score of 70% or better;**
- 7. Oral interview will be conducted, upon a score of 70% or better;**
- 8. Physical agility test will be given (This is the same test as the Police Standards and Training requirement)**
- 9. Background investigation will be conducted**
- 10. Polygraph examination will be administered**
- 11. Psychological examination will be administered**
- 12. Oral interview with the Police Commissioners**
- 13. Medical examination will be given (Full time officers only)**
- 14. Review and sign Training Agreement**
- 15. Police Commissioners review and appoint**

C. Applicant will then assume seven (7) weeks of FTO duties and shall within six months, if not a certified police officer, attend the N.H. Police Standards and Training.*

*** Special Officers, hired by the Conway Police Department, must be certified by the N.H. Police Standards and Training. This training is the responsibility of the officer.**