

**CONWAY POLICE COMMISSION
MINUTES OF MEETING
December 29, 2009**

The regularly scheduled meeting of the Conway Police Commission was brought to order at 0830 hours on Tuesday, December 29, 2009. In attendance were Lieutenant Joseph A. Faia, Lieutenant Christopher C. Perley, Commissioner Robert F. Porter, Commissioner David D. Doherty and Recording Secretary Jill K. Dicey.

Payroll and disbursements were handed out and signed.

On a motion by Commissioner Porter, and seconded by Commissioner Doherty, it was unanimously voted to approve the minutes of December 15, 2009.

Lt. Faia reminded the Commission of the Budget Committee meeting on January 4 at 6:30.

Lt. Faia reviewed the surveys that are being presented to the budget committee at their request. One survey shows the breakdown of actual costs for each position to include salary and benefits. The other is a comparison study of pay averages.

Commissioner Doherty inquired how many officers each of the other departments in the pay comparison study have. Lt. Perley advised he did not have that information. Commissioner Doherty requested that that information be included in the study.

Lt. Perley reviewed the workforce study he completed; also at the request of the budget committee. The end result of the study is that a department with the activity Conway Police Department has and the area Conway has to cover should have 37 police officers (Conway has 21). That number is derived from using the Bartell Formula, which is a widely used, taught and accepted formula for calculating workforce numbers.

Lt. Faia reviewed the 2009 budget explaining that there will be approximately \$5,000 to return to the Town.

A discussion ensued about the use of the Town gas pump that is located at the police department. The Commission requested that Lt. Faia find out who gets their gasoline (tax free) from the Town.

At 0855, on a motion by Commissioner Porter, and seconded by Commissioner Doherty, it was unanimously voted to adjourn the regularly scheduled commission meeting.

Respectfully submitted,

Jill K. Dicey,
Recording Secretary